



Irish Beach Improvement Club

A Not-For-Profit Community Service Organization

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**MINUTES OF A REGULAR MEETING OF THE
IRISH BEACH IMPROVEMENT CLUB BOARD OF DIRECTORS
MEETING PLACE: MEETING PLACE: REDWOOD COAST FIRE DISTRICT
19601 S.HWY 1, MANCHESTER
SATURDAY, APRIL 19TH, 2025 @ 10 AM**

I. Call to Order/Roll Call/Announcements

The meeting was called to order at 10:06 a.m. **Board of Directors in attendance:** President Thorne, Secretary Robards, Treasurer Regan, Director McGehee. **Directors on Zoom:** Director Erwin. **Directors Absent:** Jess Raphael and Margaret Ballou. **Staff:** Club Administrator Forbes. **Members in attendance:** Karen Vaughn, Peter Thorne, Bettye Winters. **Members on Zoom:** Gary Keleher, Colleen Sandrin, Heather Hackett, Vera-Lee Kaiser, Sue Ottoboni, Laura Erwin, Chuck Essigs, Beth Christiansen. (Unknown username B'xrii).

II. Communications

President Thorne noted an email communication from a member that included a NextDoor post made by Mr. Rapelje. President Thorne indicated that the board has discussed this and has decided not to engage with responses unless required by an outside agency such as the County or Coastal Commission. Past attempts to communicate with Mr. Rapelje have been unproductive.

Administrator Forbes had no communications to note.

III. Approval of Meeting Minutes

Director McGehee moved to approve Last Regular Meeting Minutes 01.25.25 as presented. Seconded by Treasurer Regan. All in Favor. Motion passed.

Treasurer Regan moved to approve Last Special Meeting Minutes 03.06.25 as presented. Seconded by Secretary Robards. All in Favor. Motion passed.

IV. Finance Report

Treasurer Regan summarized IBIC RCU accounts at the end of the 1st quarter (Q1).

RCU Checking = \$47,658
RCU MM = \$7,606
RCU Saving = \$148
RCU Certificate of Deposit (CD) = \$82,721
Total = \$138,134

** 2025 Meeting Dates (10:00 AM unless otherwise noted)
April 19th, May 3rd, July 19th, and October 18th.*

Administrator Forbes added that at the end of the first quarter, IBIC reached 48.75% of its projected budget revenue and has 51.43% anticipated revenue to go for the year. Expenditures for the first quarter reached 19.25% of the budget with 80.75% of the budget remaining for the year.

Administrator Forbes added that the Wix website cost has increased leaving a \$25 deficit in that category. IBIC also received a \$302 refund from IRS from the 2021 tax year.

IBIC has a current checking account balance of \$69,697.72.

Discussion of Maintenance Expenses line item for Highway 1 mowing. These funds were donated expressly for the purpose listed and donors would need to give permission for IBIC to reallocate those funds or return them.

Treasurer Regan moved to revise the 2025 budget by moving the previous budgeted amount for the maintenance person's salary to the maintenance expenses at Pomo Lake. Seconded by President Thorne. All in favor. Motion passed.

Discussion related to the additional 14% of the budget previously allocated for payroll taxes no longer used for the caretaker position. These funds will remain as an excess and no motion was made to reallocate those funds.

V. Parks Report

a. Secretary Robards - Resignation

Secretary Robards presented a history of the Pomo Lake Park and the improvements that have occurred since he began serving with IBIC ten years ago. Highlights include building bridges, replacing fences, revamping the park entrance sign, removing old sheds and building the two existing sheds (one used for materials storage and the other for office supplies and IBIC materials), removing hazardous trees (at both parks), clearing and installing the Pomo Lake walking trail, the trail, building picnic tables, installing benches around the lake, extending the park's usable area.

Secretary Robards announced his resignation from the board.

Secretary Robards wished to express his appreciation for Russel and the work that he did that contributed to the exceptional current condition of the Park. Patrick discussed showing appreciation by donating apparel from the IBIC store to Jesse and his family. Discussion on which items should be donated. President Thorne suggested setting a \$200 value of merchandise that could be chosen by Secretary Robards to donate.

Question of clarification presented by the membership regarding Jesse and whether he was fired or switched to a contractor position. President Thorne clarified that due to the decision to restructure Jesse's position to from an employee to a contractor, that Jesse's employment was terminated. President Thorne noted that during the discussion with Jesse regarding the board decision, he indicated that he was not sure he wanted to perform contract work. At this time, no jobs have arisen that would need to be contracted out.

Secretary Robards moved to donate four hats (two ball caps and two stocking caps) to Jesse. President Thorne proposed an amendment to modify the motion to not list specific apparel, but to donate up to \$200 worth of IBIC apparel to Jesse. Seconded by Treasurer Regan. All in favor. Motion passed.

Secretary Robards proposed the formation of a committee to fix Pomo Lake. Discussion on the creation of a Lake Committee and whether it needed to be a combined committee to include the Park. A Park and Lake Committee had been formed in the past but had not been maintained.

President Thorne moved to re-create the Park and Lake Committee and have Secretary Robards serve as committee chair. Seconded by Secretary Robards. All in favor. Motion passed.

b. Board Appointment to fill open position

President Thorne presented that because Secretary Robards position is not up for election this year, the Board had discussed making an appointment to fill the position and Karen Vaughn had expressed interest in serving on the board.

President Thorne moved to appoint Karen Vaughn to the vacant director position per IBIC Bylaws Article III Section IV. Seconded by Treasurer Regan. All in favor. Motion passed.

VI. Pomo Lake Survey

President Thorne presented a summary of the recent Pomo Lake Survey that was sent out. The goal of the survey was to gauge the level of importance different aspects of the Lake and Park are to the members as well as gauge the level of financial contribution members might be willing to consider in support of potential efforts.

President Thorne presented an array of potential project scopes:

1. Do nothing except maintain as has been done in past
2. Investigate existing pipe drain in dam and see if sediment and azola removal can be achieved using existing structures.
3. Attempt a pump or siphon system over the dam to see if sediment or azola removal can be achieved.
4. Install culvert pipe and valve through dam to allow intermittent opening and flow from bottom of lake to remove sediment over time.
5. Install two large culvert pipes in the dam and allow the creek to flow as it did prior to the lake construction.
6. Drain and dredge lake to remove sediment, azola, and cattails. Include installation of sediment removal pipe during process for permanent solution.

President Thorne stated that these project scopes range from 0 to potentially hundreds of thousands of dollars. The board will continue to investigate all of the different project scopes and will be requesting additional input from the membership as information is received.

There has been a total of 66 responses to the initial Pomo Lake Survey so far. Results will be compiled and presented at the annual meeting.

VII. Social Committee

Heather Hacket presented a report on the Spring Egg Hunt on behalf of the Social Committee. There was a total of 61 participants (25 members & 36 guests). 22 Local children attended.

The cost of the event was \$221 (which was primarily for goodies for the egg hunt). Plastic eggs will be used again next year. Laura received 3 monetary contributions to put into the eggs and Donna Drolet donated 54 sets of flatware in memory of her late husband.

Thank you to all of the volunteers and contributors: Laura Erwin, Denise Mendoza, Heather Hackett, Jan Conlon, Allen Erwin, Donna Drolet, Martha Howell, Bill Mabie, Sue Ottoboni, Sandra Regan, Mike Regan, Annie Riedenbach, Michelle Strand, Karen Vaughn, Ariel Vaughn, and Ken Weston.

It was a great turnout, beautiful day, and the egg hunt and community potluck were both a huge success.

VIII. Annual Report

President Thorne asked the board if an official approval of the Annual Report Draft was necessary and noted that to board was able to approve the draft to be presented to the membership without making formal motions. Administrator Forbes stated that it had always been done in the past. President Thorne noted that there was no opposing discussion and as it was not a requirement to have a motion for draft approval, the board would ensure approval via email prior to the Membership Meeting.

IX. Request for Submissions for Recognition Awards

- a. Recognition for Jesse - presented and motioned earlier in the meeting
- b. Khadine submitted a nomination for Elizabeth Blake

X. Old Business

President Thorne reported that the legacy email has made IBIC communications much more professional and streamlined and suggests adopting them formally.

Treasurer Regan moved that IBIC continue with the legacy emails through Zoho. Seconded by President Thorne. All in favor. Motion passed.

Treasurer Regan will continue to work with the Executive Board members that still need to implement their position's legacy emails. At this time Khadine will still be using the irishbeachclub@icloud.com email but will plan to slowly transition to the Administrator email through Zoho. This transition is anticipated to take a long time.

President Thorne informed the membership that any and all communications are invited and welcomed and noted her email as president@irishbeach.club.

XI. Open Floor

- a. President Thorne wanted to make note of the new electronic proxy voting for the director election for the Membership Meeting. The voting platform is Simply Voting. President Thorne reported that all votes cast by members are confidential and not even the administrator or board members could see how a person voted. Additionally, the process is secure, efficient, and the election is certified.

The cost of the election is \$200 and President Thorne has donated this cost for the first year to see how the platform works for the organization.

President Thorne noted that no ballots will be physically mailed this year, but that voting can still be done in person at the meeting.

Khadine noted that there were 27 past due memberships currently and that she would update the membership list for the proxy ballot email blast.

President Thorne noted that there have not been any nominations for the board director positions.

- b. Member Colleen Sandrin asked about the Board Conduct Policy that was presented at a prior meeting and inquired whether it was still tabled or if it would be presented at a later date. President Thorne noted that we would add it back onto the agenda for the upcoming meeting.
- c. Secretary Robards asked if the pond could be closed for a few months to protect the nesting geese. Discussion points included the danger fishing line presented to goslings vs the ramifications of closing a resource and banning an activity that is advertised and included in the membership dues. Suggestion made to add more signage rather than closing the lake.

Secretary Robards moved to close Pomo Lake to fishing for a period of two months. Seconded by Director McGehee. Majority of Ayes are not reached. Motion does not pass.

Treasurer Regan suggested further discussion at the Membership Meeting. Goslings have not hatched at this time and are estimated by Secretary Robards to hatch the third week in May, so there is time for further brainstorming for a solution.

XII. Adjournment

President Thorne adjourned the meeting at 11:24 am.