

# Irish Beach Improvement Club

*A Not-For-Profit Community  
Service Organization*



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*Parks, Recreation & Private Gated Beach Access*

## **Minutes for the Regular Meeting of the Irish Beach Improvement Club Board of Directors Pomo Lake Park Wednesday, January 13, at 1:00 PM**

### **I. Call to Order/Roll Call/ Announcements**

The meeting was called to order at 1:13 pm. Roll Call and Announcements were made. **Board of Directors** in attendance: Mike Dunbaugh, Patrick Robards, Rod Curbelo. **Absent were:** Allen Erwin and Denise Mendoza.

There were no announcements.

### **II. Items not on the Agenda**

(Attendees may bring up items for discussion not on the agenda)

*Denise Mendoza* has volunteered to participate on the IBIC Board as a Director. President Dunbaugh stated that due to one member being absent at today's meeting, the election of officers will be postponed until the February meeting when all BOD members would be present.

### **III. Communications**

There were no communications of note.

### **IV. Approval of the Minutes**

(October 23, 2020 Regular Board Meeting)

The October 23, 2020 BOD Draft Meeting Minutes were presented for approval. Director Curbelo moved to approve the draft meeting minutes. Motion second by Vice President Robards. All approved. **Motion carried.**

## V. Finance Report

### A. Quarterly Treasurers Report and 2020 Year End Summary

Khadine Forbes provided report orally. Khadine noted that we have already exceeded our estimated income due to 14 new members joining IBIC (10 Membership Transfers and 4 Membership Applications). The financials for 2020 were satisfactory. The written report will be presented in the next BOD meeting scheduled in February.

### B. 2021 Budget

The Budget was presented and will be approved in the next BOD meeting in February. The 2021 budget is based on dues contributions from an anticipated 198 memberships (156 Private – 42 Business), the ADC Permit Fees and Miscellaneous Income such as Beach Gate Passes Fees and Logo Store Sales. The Budget anticipates expense increases in the following categories:

- Office/ Administrative Expenses such the acquisition of new software for ADC (Adobe Acrobat Pro)
  - Property Taxes
  - Liability & Property Insurance
- Labor Expenses such as 5% Salary Increase for IBIC employees

## VI. Old Business

### a. Pomo Lake Park/ Water Usage

Vice President Robards pointed that the water bills from last year were “pretty high” for only watering the small lawn at the Park. President Robards will keep track of all water bills and meter readings, in order to monitor yearly water expenses accurately. He also mentioned that the picnic table restoration project was 99% complete at the time of the meeting thanks to volunteers.

## VII. New Business

### a. Approval of New IBIC Members' (“In good Standing”)

A list of all new IBIC members for 2020 was presented for approval as per our policy. President Dunbaugh moved to approved all new members (14). Motion second by Director Curbelo. All approved. **Motion Carried.**

### b. Member “Not in Good Standing”

President Dunbaugh moved to deny a membership transfer application due to a failure to comply with the CC&R's. This member is welcome to join IBIC in the future, but must comply with CC&Rs beforehand. Second by Vice President Robards. All approved. **Motion carried.**

*Next meeting to be determined at a future date due to the pandemic. Remember, Social Distancing and the use of Face Mask are a sign of respect to others.*